

PENS Conference Support Agreement: Due March 1, 2024

STEP ONE: Contact Information

Company Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

STEP TWO: Accounts Payable Information

Accounts Payable Contact: _____

Phone: _____ Email: _____

STEP THREE: Conference Support Level

Level of support:

Diamond

Ruby

Emerald

Sapphire

Activity/item(s) you wish to support:

Journal (\$25,000)

Attendee Lounge (\$20,000)

Symposium (\$25,000)

Welcome Reception (\$25,000)

Tote Bags (\$10,000)

Awards Presentation (\$7,000)

Lunch with Exhibitors (\$25,000)

Reusable Water Bottle/Tumbler (\$10,000)

Refreshment Break (\$7,500 ea)

Conference Mobile App (\$25,000)

Lanyards (\$7,000)

First Timers/New Member Reception (\$7,000)

Hotel Key Cards (\$10,000)

Total Conference Support \$ _____

STEP FOUR: Additional Advertising

Dedicated Email Blast (\$2,500 each)

Tote Bag Insert (\$10,000 each)

Total Advertising \$ _____

Total Support & Advertising \$ _____

STEP FIVE: Confirmation of Support

Signature: _____ Date: _____

By signing this agreement my company agrees to support the PENS National Conference in the amount shown and pay in full no later than March 22, 2021.

STEP SIX: Submit your Conference Support Agreement:

Email: PENS@kellencompany.com