



Pediatric Endocrinology Nursing Society (PENS)  
Annual Membership Meeting  
Friday, May 18, 2018  
12:30 p.m. – 1:30 p.m.  
Bonita Springs, Florida



### Agenda

- I. Call to Order – Cheryl Switzer, MSN, RN, CPNP, CDE
- II. Welcome and Introductions
- III. Approval of Minutes of 2017 Business Meeting – Minneapolis, Minnesota
- IV. President’s Report – Cheryl Switzer, MSN, RN, CPNP, CDE
- V. Treasurer’s Report – Meg Keil, PhD, CRNP
- VI. Committee Reports (Oral reports from all committee chairs)
- VII. Member Questions/Input
- VIII. Adjournment – Cheryl Switzer, MSN, RN, CPNP, CDE

***Advancing the art and science of pediatric endocrinology nursing***

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# Pediatric Endocrinology Nursing Society (PENS) Annual Membership Meeting Minutes



Friday, April 28, 2017  
12:15 pm – 1:30 pm  
Minneapolis, Minnesota

## **Call to Order / Welcome and Introductions**

President Maryann Johnson, BSN, RN called the meeting to order at 12:15 pm and welcomed all to this year's membership meeting.

## **Introduction of the 2016-17 Board of Directors**

President Johnson introduced the current Board members.

## **Approval of Minutes of the 2016 Membership Meeting – Denver, CO**

President Johnson invited the attendees to review the 2016 Membership Business Meeting minutes on attendee's tables. A motion was made and seconded to accept the minutes as presented. The motion passed.

## **President's Report**

President Johnson presented the following points:

- ) Celebrating our 30<sup>th</sup> year! Happy anniversary to us!
- ) Discussed our PENS communication avenues via our *Insider* newsletter, *PENS Reporter* and the *Journal of Pediatric Nursing* PENS column and the PENS E-Community; a web-based discussion forum on a variety of endocrine topics.
- ) Reviewed our partnerships with other pediatric endocrine organizations and pediatric nursing organizations.
- ) Reported that the Board finalized the new Strategic Plan.
- ) Approved process for portfolio recognition plan and rolling out pilot after the conference.
- ) Reported Executive Committee has conducted meetings all this conference week with our valued sponsors.
- ) Conveyed that 224 conference attendees (includes workshop) with nearly 150 exhibitor representatives in Minneapolis at the 2017 conference. Co-hosting an International Pediatric Endocrine Nursing Summit in conjunction with the 10<sup>th</sup> International Meeting of Pediatric Endocrinology on September 13, 2017 in Washington DC.

## **Treasurer's Report**

Treasurer Linda Burkett, MSN, RN, CDE gave a verbal financial report with detailed slides of PENS financials for the fiscal year ending December 31, 2016. Upon conclusion of the Treasurer's Report, President Johnson asked for a motion to approve the financial report as presented. The motion passed. The report will be filed.

## **Committee Reports**

The following committee chairs presented verbal reports to the membership. The reports will be filed.

**Carol Howe, PhD, RN, CDE – Research Committee Chair**

**Cathy Flynn, MSN, RN, CPNP, CDE – Education Committee Chair**

**Meg Keil, PhD, CRNP – Conference Planning Chair**

**Nicole Kirouac, RN, BN – Nominating Committee Chair**

There being no further business, the meeting was adjourned at 1:25 pm.